



City of Maple Ridge
RFP-PL16-53
Consulting Services:
Cultural Plan Update 2017-2027

TO: All Proponents **DATE:** September 16, 2016
FROM: Nichole Walsh **SUBJECT:** ADDENDUM # 1

This addendum forms part of the Request for Proposal for the project stated above and is to be read, interpreted and coordinated with all other parts.

The following questions have been received and subsequent answers are offered:

Clarification 1:

The RFP states a maximum upset fee of \$20,000.00 for the project. The City understands that the Cultural Plan Update 2017-2027 for the City of Maple Ridge may require a phased approach based on a Proponent's proposal and expertise. The current budget allotted to the project is \$20,000.00, however, Proponent's are encouraged to provide solutions and/or methodology of approach that will achieve desired outcomes and scope of work which may exceed the current budget available. All proposals will be evaluated as per the evaluation criteria and weighting published in the document.

Clarification 2:

Timeline: The RFP states a proposed ideal timeline and the Proponent's availability will be only one of the selection criteria during the evaluation. Other timelines may be considered.

Question 1:

As related to the development of the 10 year plan, is the city still considering any specific impact measurement initiatives with which to influence tourism and economic development strategies?

Answer 1:

The new Culture Plan should address impact of culture currently and in the future and identify the connections and opportunities where culture can play a role in tourism, economic development and wellness.

**End of Addendum #1
All other terms & conditions remain unchanged.**